

Field Director

The Nevada Assembly Democratic Caucus (ADC) is a full-time organization dedicated to expanding and protecting our Democratic majority in the Nevada State Assembly.

The ADC is looking for an experienced, full-time Field Director to execute all aspects of the Field plan for multiple targeted races – both in a Primary and General election.

The Field Director will refine the campaign's field strategy and lead a team of Organizers, as well as directly executing traditional field activities themselves. A successful candidate will have at least 1 cycle of field experience on a campaign, including GOTV experience; excellent communication skills; and knowledge of VAN/targeting. Applicants must have access to a car, be willing to relocate to Las Vegas, and have a laptop.

Primary Responsibilities:

- Craft Field Plan (both volunteer and paid field)
- Serve as the Point of Contact for out-of-district groups bringing volunteers
- Recruit, train, and manage volunteers
- Recruit, train, and manage Field Organizers or Paid Canvassers
- Oversee quality control on field program
- Set up daily and weekly reporting structures
- Work with campaign leadership and Democratic caucus staff
- Design field targeting and field messaging
- Other duties as assigned
- Take ownership of key field metrics, including calls, doors knocked, and ID'd supporters

Desired Qualifications:

- Strong commitment to electing Democrats to state government.
- Minimum one cycle (two preferred) on a statewide or caucus experience or equivalent experience preferred.
- Experience with VAN/Votebuilder preferred.
- Experience with Google Suite and Microsoft Office products.
- Exemplary time management, planning, and organizational skills.
- Detail-oriented and able to prioritize and manage multiple projects.
- Must have a car and laptop.
- Lives in or willing to relocate to Las Vegas, NV for the duration of the campaign cycle and beyond.
- Work extended hours, including nights and weekends as needed.

Salary commensurate with experience, health insurance, and other benefits available.

Submit resume to paul@nvassemblydems.com

Please include a resume, cover letter, and three references.